

Oceanside Collegiate Academy Charter School Board Meeting Minutes

Board Chairman Dr. Marvin Arnsdorff called the monthly meeting of the Board of Directors of Oceanside Collegiate Academy Charter School to order at 6:30pm, June 21, 2016 in the meeting room of Mount Pleasant Waterworks Building on Rifle Range Rd in Mount Pleasant South Carolina. All Board members with the exception of Gina Wentz were in attendance. Head of School Brenda Corley, Athletic Director Charlie Stubbs, Coach & Diversity Chairman Jermel President, Pinnacle Management Group employees Mike D'Angelo and Mike Miller were also in attendance.

The meeting began with the reading of OCA's mission statement. Confirmation of Public Notice was provided and there was no public input. Gene D'Agostino make a motion to adopt the agenda as it was presented which Pamela Lee seconded. The motion passed.

Enrollment Update – Julie Sampson, the school registrar, was not in attendance. However, Marvin Arnsdorff, having spoken with Julia prior to the meeting, presented that approximately 570 applications were currently under consideration and 240 applications have been processed for records requests.

Facility Update – Pinnacle has signed a lease with Charleston County Schools for the use of McClellanville Middle School for the first semester of 2016 with the option to extent if necessary. The lease includes the provision that the amount of money spent by Pinnacle to do any updates or improvements to the McClellanville Middle School will be taken off the negotiated rent of approximately \$4.00 per square foot. Pinnacle has contracted with Hood Construction to do any improvements necessary, as they were the lowest bidder. Estimates at this time are at approximately \$110,000 for these improvements. Pinnacle is working to get the improvements covered through the bond. They are also working on a FF&E (Furniture, Fixtures and Equipment) package to move some of the furniture from the closed Lincoln High School to MMS to avoid moving OCA items twice to and from McClellanville.

Athletic Facilities Update – Charlie Stubbs is still in negotiations with some facilities in the area for use by student athletes for practice and play.

Transportation - Bids of approximately \$150,000 have been submitted for purchasing 4 buses. Pinnacle has also received a bid from Coastal Bus Services to provide transportation to and from Mt Pleasant and McClellanville while at the temporary location. Talks with this company are on going. Pinnacle is also working with BB&T to finance the purchase of used buses. BB&T have offered a competitive rate for 36-60 months financing. The biggest issue in purchasing buses is the availability of certified bus drivers.

Principal's Update – Brenda Corley has sent out the first parent email to prospective students. August 4, 2016 will be Schedule pick up day for students. The student handbook is complete and is ready for distribution upon board approval. Brenda is also working on a Program of Studies book. When completed, she will present it to the board for review and approval. On August 19, 2016 at 12:30, Tumbleston Photography will take an aerial photograph of all students on the MMS campus. Students will be standing as a group in the shape of an "O" for Oceanside. She has also chosen the caps, gowns and tassels for graduation. All teachers have been hired with the exception of the Dual Credit Math instructor. She will be asking parent to volunteer to get the Parent/Teacher/Student Organization PTSO organized. The next committee to be formed will be the School Improvement Committee.

Athletic Director Update – Charlie Stubbs is still hiring assistant coaches and getting volunteer coaches for some sports. The personnel vetting is going well. Uniforms and equipment for fall sports are arriving and

storage of these items is becoming an issue. He is finalizing the fall schedules and when completed, will post them on the OCA website and Facebook page. The Fins Club committee, the OCA booster club, has had several meeting and is progressing well. August 6, 2016 will be “Meet the Landsharks Day” where the community can meet the coaches and athletics for the fall sports. Location TBD. August 12, 2016 is the Sertoma Classic where OCA will be playing North Charleston High School. July 18, 2016 will be the last parent forum on athletics where he will discuss locations, transportation and Fins Club memberships. Pamela Lee mentioned that the Booster Club is trying to get a PayPal link on the Fins Club website when it is set up. Jermel President and Charlie Stubbs are going on June 22, 2016 at 6:30pm o Park Circle to talk to parent and kids about OCA. CPR training, heat illness training are ongoing and the Concussion Protocol has been adopted for OCA. Kira Perdue mentioned that in addition to the aforementioned training, that it may be a good idea to include “Darkness to Light” training for all OCA employees.

Financial and Budget Update - Mike Miller with Pinnacle gave an overview of the proposed budget for OCA, which has to be to the SC Public Charter School District by July 1, 2016. The budget is based on an assumed enrollment of 475 students and concludes with a \$350,000 surplus based on these numbers. It was also noted that OCA would need at least one month’s operating expenses in the bank, which would be approximately \$300,000. He mentioned that the goal was to build cash reserves to cover future capital needs. The P&I grant has been applied for and when approved will provide \$125,000 for the first and second year to cover start up costs. If the student enrollment exceeds or decreases from the 475 budgeted, the budget will have to be amended to reflect those changes. June 30, 2016 is the proposed closing date for the bridge loan on the property for the school. The Bond is expected to close in early August. Gene D’Agostino made a motion to approve the budget, which was seconded by Kira Perdue. The motion passed.

Committee Reports

Diversity – Jermel President referenced the aforementioned Park Circle event on June 21, 2016. There were no other committee reports.

Brenda Corley asked for the Student Handbook approval. Kira Perdue made a motion to approve the handbook, which was seconded by Pamela Lee. The motion passed.

The board then went into Executive Session. No votes were taken during executive session.

A Resolution to allow the Board Chairman Dr. Marvin Arnsdorff and Board Treasurer Gene D’Agostino to sign financial documents relating to the purchase of the property for the school on behalf of the Board was read by Board Secretary Nora Howard. Pamela Lee moved that the resolution be approved which was seconded by Danielle Traverse. The motion passed. (See Attached Resolution)

The contract with South Carolina Public Charter School District has been reviewed by Pinnacle Management Group and the attorneys and has passed review. Gene D’Agostino may a motion to adopt the SCPCSD contract, which was seconded by Pamela Lee. The motion passed.

Gene D’Agostino made a motion to adjourn the meeting, which was seconded by Danielle Traverse. The meeting ended at 8:05pm.