

Oceanside Collegiate Academy
Board of Directors Meeting
580 Faison Rd
Mt Pleasant, SC 29466
May 25, 2021
4:00pm

- Call to order/Welcome- Marvin Arnsdorff- Board members in attendance are Nora Howard, Kira Perdue, Gary Nestler, Danny Johnson, Jeff Sebuck, Robin Lewis. Others in attendance are Todd Helms, Mike D'Angelo, Andy Patrick, Mark Meyer. Eric Miller and Mike Miller attended via phone.
 - Mission Statement- Oceanside Collegiate Academy will serve high school students in a safe, small, family-centered setting who seek the opportunity and challenge of a rigorous curriculum, high academic standards, outstanding athletics while earning up to two years of college credit while in high school.
 - Approval of Agenda – Nora Howard made a motion to amend agenda to add executive session to the agenda after principal's report and amend to add procurement of technology under Facilities report, seconded by Kira perdue. Motion passed unanimously.
 - Approval of minutes –Gary Nestler made a motion to approve minutes of previous meeting, seconded by Robin Lewis. Motion passed unanimously.
 - Public Comment/Introduction of Guests – Several parents had comments.
 - Athletic Director's Report - Mark Meyer - see attached report-3 state championships, 2 lower state champs, 7 region champs, 6 new banners to be hung in the gym, Individual state champs in girls swim, girls golf, boys tennis, girls track. Every team except baseball had post-season play.
 - Principal's report - Brenda Corley - see attached report - Student of the year presented. Volunteer of the year, teacher of the year has been presented. Current testing, SAT done, in middle of EOC, high school testing next week. Schedules are finished for next semester. Graduation will have tickets doubled due to Seacoast lifting restrictions. Prom went well. Graduation dinner will be Thursday before graduation with their teachers. School report card should come out in July/August.
 - Executive session - Gary Nestler moved to go into executive session, seconded by Kira Perdue, Motion passed unanimously.
 - Nora Howard moved to come out of executive session, seconded by Danny Johnson. Motion passed unanimously. No votes were taken during executive session.
 - Operations Report - Eric Miller - Signature Policy - Board delegates authority to whomever it chooses to act on its behalf. Nora Howard moved to accept the following language for the signature policy regarding OCA procurement, seconded by Robin Lewis. 1 - Consistent with the OCA Procurement Policy, the authorized signer for any expenditure that requires OCA Board consideration and approval (generally purchases \$25,000.01 and up) should be the Board Chair or his/her designee who is also a member of the OCA Board. 2- For expenditures that do not require OCA Board approval, the authorized signer should be the OCA Principal with either the Director of Operations or Chief Financial Officer. Motion passed unanimously.
- Procurement of Chrome Books - Corona Virus relief fund to be used on technology. Approx. \$65K to be used for 200 Chrome Books. RFP posted and received response from

one vendor. Quote was \$239/unit. \$63,656 also included Google Chrome license, \$7/unit setup fee, \$13 to brand for OCA, plus asset tag. Amount needs to be approved by the board. Gary Nestler moved to approve the chrome books, seconded by Jeff Sebuck. Motion passed unanimously.

Practice Field - Brightfield submitted permits to town of Mt Pleasant. Sidewalk will need to be addressed at a later time. 90day completion time. School hired a construction monitor to work on OCA behalf during construction. \$1200/month thru completion. Received approval for \$500K line of credit to pay the balance of money needed for practice fields. Cost of the field \$1,485,377 to cover the increase in the size of the field and other hard costs. Contractor is asking for a contingency fund up to \$200K to cover the subsurface work on property. Nora Howard moved to increase the budget for the practice fields by \$200K, seconded Kira Perdue. Motion passed unanimously.

- Finance Report - Mike Miller - see attached report - Made \$164K in April. Revenue continues to lag. Hope to recover some Cares Act money. Expect to apply for PPD loan forgiveness by end of year. June bonus payment will be finalized soon. Preliminary budget to Erskine in April. Budget overview from Mike. See attached preliminary budget.
- Chairman's report - Marvin Arnsdorff - time to escalate the oversight the school culture and policies. Review the organizational chart and review responsibilities. See attached org chart. Sub-committee will be created by the board with board members, Pinnacle member and a principal appointee. Public will have to be notified that committee meeting will be public meetings. Seven committees proposed are 1-athletics 2-academics 3-safety and security 4-communications external PR 5-community engagement 6-facilities 7-financial.
- Gary Nestler moved to go into executive session, seconded by Nora Howard. Motion passed unanimously. Board went into executive session.
- Gary Nestler Moved to come out of executive session, seconded by Danny Johnson. Motion passed unanimously. No votes were taken during executive session
- Gary Nestler moved to write a memorandum of understanding and reaffirmation of the guiding principles and organizational responsibilities expected from Pinnacle and their administration and the board to be presented to Mike D'Angelo at an appropriate time forthcoming, seconded by Nora Howard. Motion passed unanimously.
- Gary Nestler moved to adjourn, seconded by Kira Perdue. Motion passed unanimously.