

**BYLAWS
OF
OCEANSIDE COLLEGIATE ACADEMY**

**ARTICLE I
NAME, PURPOSE, LEGAL STATUS**

Section 1. **Name.** The name of the organization is Oceanside Collegiate Academy (hereinafter referred to as “OCA”).

Section 2. **Legal status.** OCA is a South Carolina nonprofit corporation and a public charter school. OCA has such powers as are now, or may hereafter be, granted by the South Carolina Nonprofit Corporation Act of 1994, as amended, and the South Carolina Charter Schools Act of 1996, as amended.

Section 3. **Purpose.** OCA is organized exclusively for educational objectives and purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.

Section 4. **Nondiscrimination policy.** OCA will comply with all applicable federal and South Carolina laws and regulations prohibiting discrimination based on race, national origin, ethnicity, sex, gender, religion, age, disability, marital status, sexual orientation, and veteran status. OCA is committed to nondiscrimination in all its educational, employment, and student admission activities.

Section 5. **Registered office and agent.** The registered agent of OCA may be changed from time to time at the Board of Directors’ discretion by giving notice of any change to the South Carolina Secretary of State. The registered office will be the same address as that of the registered agent.

**ARTICLE II
MEMBERS**

OCA will have no members. All rights that would otherwise, by law, vest in the members will vest in the Board of Directors.

**ARTICLE III
BOARD OF DIRECTORS POWERS AND DUTIES**

Section 1. **Governance.** The mission, vision, policies, business affairs, and property of OCA will be governed by the Board of Directors. The Board of Directors will hire or contract for a school leader to oversee the daily operation of the school.

Section 2. **General Powers.** The Board of Directors’ primary duties include establishing policies, setting and approving the annual budget, fiscal management, contracting for services, strategic planning, fundraising, ensuring that OCA will adhere to health, safety, civil rights, and disability rights requirements, hiring or contracting for and evaluating a school leader, and assessment of OCA’s effectiveness in manifesting its mission.

Section 3. **Delegation.** The Board of Directors may delegate to committees, members of the Board of Directors, or others as appropriate such powers and duties as the Board of Directors sees fit, consistent with applicable law, for specific periods of time. The Board of Directors may establish standing or ad hoc committees for such purposes. The Board of Directors will retain any powers and duties required by law to be exercised by the Board of Directors.

Section 4. Regular Meetings. The Board of Directors will have the power to establish the time and place for holding regular meetings of the Board of Directors. The Board of Directors will have discretion to change the time and place of such regular meetings, or to make them more or less frequent, with appropriate notice. The Board of Directors will comply with the requirements set forth in the South Carolina Freedom of Information Act and any other applicable laws concerning notice and conduct of Board meetings.

Section 5. Special Meetings. Special meetings of the Board of Directors may be called by the Chair and will comply with the requirements set forth in the South Carolina Freedom of Information Act.

Section 6. Emergency Meeting. Emergency meetings of the Board of Directors may be called by the Chair, the Vice Chair in the Chair's absence, or three members of the Board of Directors in the absence of the Chair and Vice Chair. Emergency meetings do not require 24 hours' notice or an agenda. An emergency is an unforeseen occurrence, or combination of circumstances, which call for immediate action or remedy. An emergency must be real and determined in light of the situation.

Section 7. Quorum. A simple majority of the constituent membership of the Board of Directors will constitute a quorum.

Section 8. Procedures. The vote of a simple majority of the Directors present and voting at a properly called meeting at which a quorum is present will be the act of the Board of Directors, unless the vote of a greater number is required by law or by these Bylaws. Each director, including the Chair, shall have the opportunity to vote unless restricted by applicable law. The Board of Directors will keep written minutes of these proceedings in its permanent records.

Section 9. Public Comment. The Board of Directors may, in its discretion, offer the public an opportunity to comment at Board meetings.

ARTICLE IV **BOARD OF DIRECTORS MEMBERSHIP**

Section 1. Number of Directors. The Board of Directors shall consist of nine (9) Directors, with five elected and four appointed. A choice of membership of the Board of Directors will take place every school year. In even years, three elected seats and two appointed seats will be filled. In odd years, two elected seats and two appointed seats will be filled.

Section 2. Qualifications and Tenure. Directors will serve a term of two years and may serve additional terms (i.e. there are no term limits). Terms for elected members will commence on July 1 of a given year, and terms for appointed members will commence on July 1 of a given year, or as soon as possible thereafter upon appointment by the Board of Directors. All expiring terms will conclude at the end of the day on June 30 of a given year. Fifty percent (50%) of the members of the Board of Directors must be individuals who have a background in K-12 education or in business. Each Director must be a resident of the State of South Carolina. OCA staff are prohibited from serving on the Board of Directors during their employment and for a period of one (1) year following the conclusion of their staff position. A person who has been convicted of a felony is not eligible to serve on the Board of Directors.

Section 3. Elections. A general election will take place every spring. The general election schedule will be published at least thirty days prior to the election. Each voter may select a number of candidates equal to the open elected seats on the ballot. The elected seats will be filled by a plurality-at-large of votes cast. No voter may cast more than one vote for the same candidate on the same ballot. Any ballot that does not comply with

the requirements described above will be considered void and will not be counted. A tie for any elected seat on the Board of Directors will be determined by a special election.

Section 4. Appointments. Annual appointments to the Board of Directors will be made as soon as possible after the election takes place, but before the July 1 start of the next term, if possible, and must be by a majority vote of the Directors holding office. Consideration of any individual for appointment as a Director must include reference to the qualifications for Directors.

Section 5. Temporary Provision for Election and Appointment of Board Members. Notwithstanding any other provision(s) in these Bylaws, through June 30, 2023, there will be nine (9) Director seats, with seven elected and two appointed. At the end of the day on June 30, 2023, the terms of six Director seats expire. In the spring of 2023, an election will take place and appointments will be made to fill those six Director seats. Two seats will be filled by election, with those two elected seats having two-year terms. Four seats will be filled by appointment, with two appointed seats having two-year terms and two appointed seats having one-year terms, and the assignment of term lengths at the discretion of the Board of Directors. The term for each such elected and appointed Director shall commence on July 1, 2023. As soon as seats are filled as described in this Section 5, the requirements of this Section 5 shall be deemed complete.

Section 6. Vacancies. If a Director dies, resigns, or is removed from the Board, the vacant seat will be filled how it was originally filled (election or appointment). If the vacant seat was originally filled by election, a special election will be called within a reasonable amount of time, not to exceed 90 days. If the vacant seat was originally filled by appointment, the Board will appoint a new director as soon as possible. Any vacant seat with less than six months remaining in the term at the time the seat becomes vacant may remain open and not be filled at the discretion of the Board of Directors. A Director who is elected or appointed to fill a vacant seat will serve the remainder of the replaced Director's term.

Section 7. Removal. Any Director may be removed from office for cause by a two-thirds vote of the Board of Directors holding office at that time at a meeting at which a quorum is present, provided that written notice of the meeting is sent to all Directors at least seven days in advance of the meeting and such notice specifies that a purpose of the meeting is to vote on removal of the named Director(s).

Section 8. Officers. The officers of the Board will be Chair, Vice Chair, Secretary, and Treasurer. The officers will be nominated and elected by the Board of Directors to serve a one-year term as an officer after the appointment of new Board members. Officers may be reelected to serve consecutive one-year terms as officers. The Board of Directors will have the power to remove an officer at any time prior to the expiration of such term by a majority vote of the Board of Directors currently holding office. Any officer vacancy that occurs for any reason may be filled by the Board of Directors.

(a) **Chair.** The chair will preside at all meetings of the Board of Directors and will perform all duties incident to the office of Chair and such other duties as may be prescribed by the Board of Directors from time to time.

(b) **Vice Chair.** The Vice Chair will perform the duties of the Chair in the absence of the Chair and will assist the Chair in the discharge of its leadership duties.

(c) **Secretary.** The Secretary will ensure that minutes of all Board meetings are taken and that all required notices of Board meetings are given. The Secretary will also perform all duties incident to the office of Secretary and such duties assigned by the Chair or Board of Directors.

(d) **Treasurer.** The Treasurer will have financial oversight responsibility and will keep and maintain or cause to be kept and maintained adequate and correct accounts of the properties and business transactions of OCA, including accounts of its assets, liabilities, receipts, disbursements, gains and losses, and will also be granted access to all meetings of any financial discussion concerning OCA.

Section 9. Compensation and Expenses. Directors will serve without compensation but upon the approval of the Board of Directors may be reimbursed for expenses incurred when acting at the request of and on behalf of the Board of Directors.

Section 10. Training. After taking office, each Director will complete the training required by the South Carolina Charter Schools Act, as amended, as soon as possible.

ARTICLE V **CONFLICT OF INTEREST POLICY**

The Board of Directors will develop a conflict of interest policy applicable to Board members and employees of the school and consistent with the requirements set forth in the South Carolina Ethics Reform Act, S.C. Code Ann. § 8-13-700 et seq.

ARTICLE VI **DEFENSE OF ACTION**

OCA will, to the fullest extent permitted by applicable law, indemnify and hold harmless all directors, officers, and employees from any and all liability, damage, expense, causes of action, suits, claims, or judgments arising from injury to persons or property or otherwise which arises out of the act, failure to act, or negligence of the charter school, its agents and employees, in connection with or arising out of the activity of OCA, so long as such directors, officers, and employees acted in good faith and within the scope of their office or employment.

ARTICLE VII **FISCAL YEAR**

OCA's fiscal year will run from July 1 through June 30. All of OCA's financial records will be maintained according to Generally Accepted Accounting Principles (GAAP) on a July 1 through June 30 fiscal year basis.

ARTICLE VIII **AMENDMENTS TO BYLAWS**

These Bylaws may be amended, altered, repealed, or restated by a majority vote of the Board of Directors at any regular meeting, provided that each member is given at least seven (7) days prior written notice of the proposed adoption, amendment, repeal, or restatement to the Bylaws. Notice of the regular meeting must state that the purpose, or one of the purposes, of the meeting is to consider a proposed change to the Bylaws and must contain or be accompanied by a copy of the change, as well as the original. Any amendment to the Bylaws that is inconsistent with the South Carolina Charter Schools Act or would result in the Corporation's loss of its ability to claim non-profit status under either the Internal Revenue Code or the South Carolina Nonprofit Corporation Act will be null and void. The OCA Board of Directors will review the Bylaws at least once every two years.

ARTICLE IX
DISSOLUTION

OCA may dissolve pursuant to S.C. Code Ann. § 59-40-120, Article 14 of the South Carolina Nonprofit Corporation Act, and by filing Articles of Dissolution with the South Carolina Secretary of State's Office. Upon dissolution of OCA, its assets may not inure to the benefit of any private person. Any assets obtained through restricted agreements with a donor through awards, grants, or gifts must be returned to that entity. All other assets become property of the sponsor.

ARTICLE X
CERTIFICATION

I hereby certify that I am the duly elected and acting Board Chair for OCA and that the foregoing Bylaws constitute the Bylaws of OCA, as duly adopted by affirmative vote of the Board of Directors.

Marvin T Arnsdorff

Board Chair

7/7/2023

Date